



**GENERAL SERVICES ADMINISTRATION
Authorized Federal Supply Schedule Pricelist**

**Professional Services Schedule (PSS)
Modification: PS-0013
Federal Supply Group: Industrial Group: 00CORP
Contract Number: GS-10F-0273Y**

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. Visit <http://www.GSAAdvantage.gov> for more information.

Contractor: Idoneous Educational Services, Inc.
Contract Period: April 23, 2012 – April 22, 2022
Contract Administration: Sandra Allen
Email: Sandra@idoneousconsulting.com
Business Size: 8(a) Certified, Small, Disadvantaged, Woman Owned Business

Address: 8070 Georgia Ave., Suite 201
Silver Spring, MD 20910
Phone: 301-476-7823
Fax: (301) 476-7886
Web: www.IdoneousConsulting.com

****Prices valid as of the latest pricelist update, April 2017****

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ABOUT IDONEOUS

Idoneous is an 8(a) certified, woman-owned, professional support services company headquartered in Silver Spring, MD. At Idoneous we specialize in providing management and business consulting services, leadership and management competency assessment, analysis and program development, strategic planning, team assessment & team building programs, executive coaching, training and facilitation services, including group facilitation to enhance missions driven decision making, and IT development and maintenance solutions. Over the years, Idoneous has performed successfully on increasingly complex requirements and has a proven track record of excellence. Clients include federal and local government agencies, private companies, and non-profit organizations. The company’s core staff members offer broad business and technical experience critical to the delivery of services.

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page

numbers: 874-1, 874-1RC

1b. Price List & Rates: See price list on page 7

1c. Labor Category Descriptions and Qualifications: See page 6

2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic and Overseas

5. Point of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: 1% discount for orders over \$25,000

8. Prompt payment terms: .5% 5 days, net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:
Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will accept over \$3,000

10. Foreign items (list items by country of origin): None

11a. Time of Delivery: Specified on the Task Order

11b. Expedited Delivery. Time of delivery is specified in negotiated delivery /task orders. Contact Contractor.

11c. Overnight and 2-day delivery: Time of delivery is specified in negotiated delivery /task orders. Contact Contractor.

11d. Urgent Requirements: Time of delivery is specified in negotiated delivery /task orders. Contact the contractor to effect a faster delivery.

12. F.O.B Points(s): Destination

13a. Ordering address:

Idoneous Educational Services, Inc.
Attn: Sandra Allen
8070 Georgia Ave., Suite 201
Silver Spring, MD 20910

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), see fss.gsa.gov/schedules.

14. Payment address:

Idoneous Educational Services, Inc.
Attn: Sandra Allen
8070 Georgia Ave., Suite 201
Silver Spring, MD 20910

15. Warranty provision: Contractor's standard commercial warranty.

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance: Contact Contractor

18. Terms and conditions of rental, maintenance, and repair: N/A

19. Terms and conditions of installation: N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

20a. Terms and conditions for any other services: N/A

21. List of service and distribution points: N/A

22. List of participating dealers: N/A

23. Preventive maintenance: N/A

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:
N/A

24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services. The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Numbering System (DUNS) number: 197632826

26. Notification regarding registration in System for Award Management (SAM) database: Registered

SERVICES OFFERED

SIN: 874-1 Integrated Consulting Services

Overview: Idoneous takes a strategic approach to program requirements and strategy. We seek first to understand client needs; these needs drive metrics and create a clear vision, measurement, and expectation of success. By implementing a robust, analytical approach to our project management and strategy engagements, we are able to deliver an exceptional client outcome. Furthermore, Idoneous leverages its collective expertise leading organizations in various industries, economic climates, and cultures to develop customized training and facilitation engagements to lead its clients to success.

Services:

- Management Consulting Services, to include Asset and Risk Management
- Strategic Planning
- Leadership & Management Competency Assessment
- Executive Coaching Services
- Project Management Preparation & Planning
- Analysis & Program Development
- Team Assessment & Building
- Administrative Support to Professional, Technical, and Management-Level Personnel
- Group Facilitation

LABOR CATEGORY DESCRIPTIONS

Senior Consultant

Qualifications: Minimum of 6 years specialized experience in project management, consulting, coaching, or training, as applicable to task requirements.

Responsibilities: Responsible for project planning, development, management and senior level delivery of professional services in a variety of organizational systems and structures. May hold industry recognized certifications as necessary for such tasks as executive coaching.

Education: MA/MS Degree or Equivalent*

Consultant

Qualifications: Minimum 2 years specialized experience in consulting, training, or coaching as applicable to task requirements.

Responsibilities: Responsible for delivery of professional services in the areas of organization development, facilitation, strategic planning, coaching, training or related business consulting engagements.

Education: BA/BS Degree or Equivalent*

Subject Matter Expert

Qualifications: Minimum 4 years experience in area of specialization.

Responsibilities: Specialized professional with direct experience in such areas as methodologies, approaches, and delivery of services related to organizational consulting; group, project, and team facilitation; and training and educational consulting/development. Provides analysis and evaluation of client needs and develops approach for delivery of services to fit client requirements.

Education: MA/MS Degree or Equivalent*

Associate

Qualifications: Minimum 1 year general business experience.

Responsibilities: Responsible for multi-functional problem solving and general consulting support tasks as part of the delivery of business and professional services.

Education: BA/BS Degree or Equivalent*

*Education Equivalency:

MA/MS = BA/BS plus 8 years of subject relevant business experience

BA/BS = 8 years of general business experience

LABOR CATEGORY DESCRIPTIONS, CONTINUED

Office Assistant I**

Qualifications: Minimum of 1 year experience in the field or in a related area; working knowledge of Microsoft Word; ability to express him/herself clearly and concisely both verbally and in writing.

Responsibilities: Provides administrative support to technical, professional and management-level personnel as it relates to program administration. This includes, but is not limited to, data gathering and organization, documentation support, records, data input, test and assessment administration and other functions in support of the mission of the organization as it relates to strategic planning, program/project management and decision support, facilitation, training, policy analysis and development and related professional activities. May perform other duties as assigned.

Education: High School Diploma or GED Equivalent

Office Assistant II**

Qualifications: Minimum of 3 years experience in the field or in a related area; working knowledge of Microsoft Word, Excel, Powerpoint, and Outlook; ability to express him/herself clearly and concisely both verbally and in writing.

Responsibilities: Provides administrative support to technical, professional and management-level personnel as it relates to program administration. This includes, but is not limited to, data gathering and organization, documentation support, records, data input, test and assessment administration and other functions in support of the mission of the organization as it relates to strategic planning, program/project management and decision support, facilitation, training, policy analysis and development and related professional activities. Performs moderately complex professional tasks, and develops solutions to a variety of problems of moderate scope and complexity, including the development of reports from data and assessment results. May perform other duties as assigned.

Education: High School Diploma or GED Equivalent

****Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor WD Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the Contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

SCA Matrix		
SCA Eligible Labor Category	SCA Equivalent Code Title	WD No
Office Assistant I	01112 – General Clerk II	05-2103
Office Assistant II	01113 – General Clerk III	05-2103

HOURLY BILLING RATES Option Period 1 (Years 6-10)

Labor Category	Minimum Education	Minimum Experience	Year 6	Year 7	Year 8	Year 9	Year 10
Senior Consultant	MA/MS	6	\$272.02	\$277.46	\$283.01	\$288.67	\$294.44
Consultant	BA/BS	2	\$160.40	\$163.61	\$166.88	\$170.22	\$173.62
Subject Matter Expert	MA/MS	4	\$215.35	\$219.66	\$224.05	\$228.53	\$233.10
Associate	BA/BS	1	\$156.36	\$159.49	\$162.68	\$165.93	\$169.25
Office Assistant I	HS	1	\$45.34	\$46.25	\$47.17	\$48.12	\$49.08
Office Assistant II	HS	3	\$55.62	\$56.73	\$57.87	\$59.02	\$60.20

RECENT CLIENTS

- *Centers for Disease Control and Prevention*
- *U.S. Food and Drug Administration*
- *U.S. Department of the Treasury*
- *Bureau of the Public Debt*
- *Office of the Comptroller of the Currency*
- *Centers for Medicare and Medicaid Services*
- *U.S. Department of Agriculture*
- *U.S. Department of Housing and Urban Development*
- *Department of Health and Human Services Office of the Inspector General*
- *Systems Research and Applications Corporation*
- *BLH Technologies, Inc.*
- *Leukemia & Lymphoma Society*
- *U.S. Department of the Interior, Federal Consulting Group*